

~~CONFIDENTIAL~~

20 November 1952

MEMORANDUM FOR: Comptroller

FROM: Assistant Director/Personnel ✓

SUBJECT: Travel Orders for Entering New Employees on Duty

REFERENCE: Memorandum 24 Oct 52, CAO-DD/P to DD/A, Subject as above.

1. This Office concurs with that part of paragraph 2 of referenced memorandum relating to the preparation and authentication of travel orders by the Personnel Office for new employees appointed initially to an overseas position. On 31 October 1952 this Office commented to that effect to a proposed revision of Agency Regulation [REDACTED] which was prepared by the Chief, O&M Service.

25X1A

2. Note that the A/DD/A has asked this office to coordinate this matter with you. Information is requested as to your recommendation for the funds to be charged for subject travel and per diem. Is it possible that you may have already submitted the proposed change to Regulation [REDACTED] to the DD/A, and that you have provided for the establishment of some sort of overhead account?

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[REDACTED]
W. H. H. MORRIS, JR.

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Attachments:
Referenced Memo & Routing Slip

Document No.	2
No Change in Class.	<input type="checkbox"/>
<input type="checkbox"/> Declassified	
Class. Changed to	TS
Auth.	DD 10-2
Date	19 SEP 1978
By	OK

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Only verbal information was issued to the office of Personnel in view of verbal agreement that all travel for entering new employees on duty would be charged to the office and the applicable allotment account, the Office

JWH 4/8